# BILL / CASH MEMO

Printable blank bill book format for shops and service businesses

| | |
|---|---|
| **Business name:** _____ | **Bill no.:** _____ |
| **Address:** _____ | **Date:** _____ |
| **Phone / email:** _____ | **GSTIN (if applicable):** _____ |

| |
|---|
| **Customer name:** _____ |
| **Address / GSTIN (if needed):** _____ |

| No. | Item / service description | Qty | Rate | Tax | Amount |
|---|---|---|---|---|---|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |

| | |
|---|---|
| Subtotal | INR |
| Discount | INR |
| CGST / SGST or IGST | INR |
| Amount paid | INR |
| Balance due | **INR** |

| | |
|---|---|
| **Payment mode:** _____ | **Customer signature:** _____ |
| **Notes / terms:** _____ | **Authorised signature:** _____ |

InvoiceWala sample template. Replace all placeholders with actual transaction details. Confirm GST treatment for your business and transaction.